

DHHBA Board Regular Monthly Meeting
A G E N D A
August 2023

Call to Order & Roll Call

Present: Lisa Bothwell, Alison Ecker, Julie Kegley, Jess Kennedy

Lisa called to order at 6:34 ET.

Lisa running the meeting in Zainab's absence and Jess taking the minutes with Members offering updates in writing here during the meeting (and certifying here with her initials JMK)

Confirm Agenda Receipt

Confirm Approval of Past Meeting Minutes

- Follow immediately below
- Julie abstained due to her absence last month
- A quorum of at least 1/3 of the board was confirmed.
- Motion by Jessica; seconded by Alison; vote passed unanimously

Communication Rule:

- Just one rule. Please be mindful of communication needs. Not everyone signs and not everyone uses their voice for ASR captions. So we will use the chat to communicate.

Old Business:

- Zainab's last meeting before maternity leave!

- Updates on summer business and reiteration of priorities
 - Treasurer vacancy (Jess)
 - No updates
 - Treasurer duties
 - The domain registration for "deafbar.org" is due to expire on 9/4. It costs \$17.99 to renew. This expenditure requires approval by the full board. JMKennedy motioned to pay the renewal registration for the "deafbar.org" domain; Julie seconded and the vote passed unanimously.
 - Membership meeting for 2023 (Lisa)
 - October 24 at 3pm ET
 - CART and interpreters secured
 - All accommodations were donated
 - Draft agenda and draft plan (2 distinct emails) shared by Lisa via email this afternoon. Please track suggestions.
 - Member spotlights (Caitlin)
 - Caitlin volunteered to champion the next spotlight after Taye's - thank you!!!
 - Jess will share email address with Caitlin
 - No update tonight
 - DHHBA Conference 2024 (Lisa)
 - Final logo files received from graphic designer - they look fabulous

- Tentatively conference Sunday, networking Saturday (June 29-30)
- Working on firming up the details with Loyola
- Lisa will email the Board more details about possible conferencing apps
- Lisa and Jess to meet re setting up a website page
- Quarterly update (Jess)
 - Underwent further edits and now to be finalized this week

New Business:

- None

Bylaws Committee Report: (Lisa, Zainab)

- Amended Bylaws were approved by Board vote and will be shared to the DHHBA website soon.

DHHBACon Committee Report: (Lisa chair, with Zainab and Alison)

- Lisa Out of Office Aug 21-30

Public Affairs Committee (PAC) and Development Committee Reports (Jess chair with Zainab and Lisa)

- Updated Quarterly Update to be sent out this week
- Previous DHHBA bank account closed
- Current balance with bank: \$13,289.43
 - \$500 less than last month after the Board paid Mindy for the conference logo files
- Current balance with PayPal: \$1.00
- Continued knowledge transfer for Zainab's mat leave

Advocacy and Outreach Committee (AOC) Report: (Caitlin chair)

- No update

Education and Events Committee (EEC) Report: (Zainab/Julie co-chair [with Faye and Elizabeth])

- Julie EEC lead while Zainab is out; Solo practitioner webinar scheduled for September 12, 2-3pm ET. Michael Stein and Kelcey Patrick-Ferree confirmed as panelists. CART and ASL secured.

Other Items

Next Steps

Next Meeting Date: September 11

Adjournment

Meeting adjourned by Lisa at 6:33 ET